



METROPOLITAN GOLF GROUP

Employment Application

This is a Drug Free Workplace

Our Mission Statement

To be an energetic, growing organization of consistent, superior service and value; dedicated to our team, our customers and our community; and committed to a friendly, professional work environment, where integrity and profitability are paramount and compatible...and achieved with pride

***For Internal use only.
Do not write in this box.***

Copy sent to:

Position Applied for:

List Skills, Languages, Special Training, etc. that relate to this position. Include machinery, office equipment, vehicles, etc.

<u>List Skills, Languages, Equipment, etc.</u>	<u>Indicate Skill Level</u>	<u>Years of Experience</u>

<u>Professional Affiliations</u>	<u>Years Affiliated</u>

<u>List Personal References</u>	<u>Phone Number</u>	<u>Years Known</u>
1.		
2.		
3.		

All positions require a pre-employment drug test. Do you consent to this test? <input type="checkbox"/> Yes <input type="checkbox"/> No	Will you work overtime if asked? <input type="checkbox"/> Yes <input type="checkbox"/> No Will you work holidays if asked? <input type="checkbox"/> Yes <input type="checkbox"/> No Will you work any shift if asked? <input type="checkbox"/> Yes <input type="checkbox"/> No
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<input type="checkbox"/> If this box is checked, please answer: Do you have a valid Driver's License as a requirement for this position? (A Motor Vehicle License verification may be ordered for such positions.) <input type="checkbox"/> Yes <input type="checkbox"/> No	Please describe how you can perform the job for which you are applying and list any salary requirements.
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Applications are kept in our active file for 30 days. You may submit a new application for a position at any time.

Statement of Affirmation

I acknowledge that the information I have supplied is correct to the best of my knowledge, and understand that any misrepresentations or omissions of fact during the hiring process may be grounds for rejection of my application or later dismissal.

I freely and voluntarily agree to submit to such drug and alcohol screening where applicable and as may be allowed by state or federal law as part of my application for employment and that any offer of employment is conditional upon passing such pre-employment screening. I understand that as an applicant as well as an employee, (should I be hired), that I may occasionally be required to submit to such drug and alcohol testing as may be permitted under state or federal law. I further understand that refusal to submit to such drug and alcohol tests are permitted by law, or the positive testing for prohibited drugs or alcohol in accordance with standards established by either state or federal law, may result in immediate suspension or discharge.

If employed, I agree to conform to the rules and regulation of The Company. Under the Fair Labor Standards Act, I understand that my tips I may earn must be reported to The Company and that if I should fail to report these amounts, I will be subject to disciplinary actions up to and including termination. I also agree that, just as I have, if hired the right to resign my employment at any time, at the option of either The Company or myself. I understand that no manager or representative of The Company, other than the President or General Manager of The Company, has any authority to enter into any agreement for employment for any specified period of time or make any agreement contract to the foregoing either now, in the past or in the future. I further understand that even an agreement by the President must be in writing and signed by him/her for it to be binding on either The Company or myself. I further understand that this supersedes any prior oral or written understanding.

I have read in full and understand the above and agree that a reproduced copy of this affirmation will be as valid as the original.

I acknowledge and agree that if at any time I am subjected to any type of discrimination and/or harassment, I will contact the Human Resource Department immediately to obtain assistance in the resolution of such matters.

APPLICANT SIGNATURE

DATE

DRIVER LICENSE NUMBER

STATE ISSUED



I understand that in connection with my application for employment a consumer report may be requested and may include information as to my character, work habits, credit, academic-credential verification, job performance, experience and reasons for termination. Further I understand that the Club may be requesting information concerning my workers' compensation claims, "medical information" as defined in the Fair Credit Reporting Act, 15 U.S.C Section §1681, et seq., motor vehicle operations history, ¹criminal and civil history from various private and public sources along with other public records available. I understand that the employment decision and my continued employment will be subject to the results of these inquiries.

I hereby consent and authorize an investigation of my past and/or present employment or any other matters relative to consideration of employment by the Club. I also authorize credit, criminal convictions and driving record inquiries, or any other employment related inquiries in compliance with applicable law including, but not limited to, the provisions of the Fair Credit Reporting Act, 15 U.S.C Section §1681, et seq. I understand that the employment decision and my continued employment will be subject to the results of these inquiries.

I hereby waive any and all written notice of disclosure that may be required by applicable local, state, or federal laws of my past and/or present employer(s), individuals or institutions. In exchange for the consideration of my employment application by the Club, **I hereby release** and forever discharge, without reservation, Links Asset Trust/Metro Golf Group, Inc. (including its directors, officers, employees, its agents, contractors and subcontractors) and my past and/or present employers (their directors, officers, employees, and agents) from any liabilities which may result from an investigation of my past and/or present employment or from the disclosure of any information.

I further acknowledge that a telephone facsimile (FAX) or photographic copy of this document will be as valid as the original.

THIS INFORMED CONSENT AND RELEASE PROVIDES THAT YOU KNOWINGLY AND VOLUNTARILY AGREE TO RELEASE CERTAIN PERSONAL RIGHTS. IT MAY BE ADVISABLE FOR YOU TO SEEK LEGAL COUNSEL PRIOR TO ENTERING INTO THIS AGREEMENT.

Applicant Signature

Print Name

Today's Date

¹ Applicants convicted of a criminal offense will not be denied employment because of such conviction unless the conviction is directly related to the employment sought or employment of the applicant would involve an unreasonable risk to property or people.